

SIMS Data Entry Sheet - Thorntree Primary School

Does the child have an older brother or sister who attends or has attended this school YES NO

Pupils Information

Surname Forename

Middle Name(s) Chosen Name

Gender Male Female Date of Birth

Birth Certificate Checked YES NO

Education History/ Previous School(s)

| | |
|---|----------------------|
| 1 | <input type="text"/> |
| 2 | <input type="text"/> |
| 3 | <input type="text"/> |

Personal Details

Ethnic Origin eg Asian, Chinese, White

Home Language eg English, French

Religion eg Hindu, Roman Catholic

Medical Information

Doctor's Name Tel Number

Doctor's Address

Medical Conditions

Meal Arrangements

Paid Meal Free Meal Packed Lunch Home

Travel Arrangements

Walk Bicycle Car Taxi Train Bus School Bus

Parent/Guardian 1

Parent/Guardian 2

Surname Surname

Forename Title Forename Title

Relationship to Pupil Relationship to Pupil

Mobile Number Mobile Number

Home Number Home Number

Home Address Home Address

Post Code Post Code

Does the child live at this address ? Does the child live at this address?

Parent/Guardian in the Armed Forces ? Parent /Guardian in the Armed Forces ?

Signed by Parent/Guardian **Date**

Contact Information

In an emergency the school will endeavour to contact the Parent/Guardian and then the people listed below

Contact Person

| | | | |
|---------------|--|-----------------------|--|
| Surname | | Forename | |
| Title | | Relationship to child | |
| Mobile Number | | Home Number | |
| Home Address | | | |
| Post Code | | | |

Contact Person

| | | | |
|---------------|--|-----------------------|--|
| Surname | | Forename | |
| Title | | Relationship to child | |
| Mobile Number | | Home Number | |
| Home Address | | | |
| Post Code | | | |

Contact Person

| | | | |
|---------------|--|-----------------------|--|
| Surname | | Forename | |
| Title | | Relationship to child | |
| Mobile Number | | Home Number | |
| Home Address | | | |
| Post Code | | | |

For Office Use Only

| | | | | |
|--------------------|--|------------------------|----|----|
| Date of Admission | | Nursery Place (Only) | AM | PM |
| UPN Number | | Date entered on SIMS | | |
| Year Group | | Information Entered by | | |
| Registration Group | | | | |

All data provided will be held in strict confidence under the provisions of the Data Protection Act and will only be divulged to other education agencies with the approval of authorised Personnel